

**Harris County Department of Education
Minutes of Regular Board Meeting
February 28, 2017**

The Harris County Board of School Trustees met in regular session on February 28, 2017 in the Board Room, at 6300 Irvington Boulevard, Houston, Texas. Louis D. Evans, III, Board President, called the meeting to order at 9:05 a.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

Board Members Present: Louis D. Evans, III, Board President; Eric Dick, Board Vice-President; Erica Lee Carter; George Moore; Don Sumners; Diane Trautman; and Mike Wolfe

Board Members Absent: None

Board Attorney: Sarah Langlois

Administration: James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; Kimberly McLeod, Assistant Superintendent for Education and Enrichment; and Jonathan Parker, Assistant Superintendent for Academic Support

Jay Atkins, Director Construction; Rebecca Bell, Director Texas Virtual School Network; Ecomet Burley, Director Center for Safe & Secure Schools; Karla Cantu, Board Secretary; Lisa Caruthers, Director CASE for Kids; Marion Cooksey, Principal Highpoint East; Carie Crabb, Senior Director Therapy Services; Curtis Davis, Director Records Management; Jeff Drury, Director Choice Partners Cooperative; Eduardo Honold, Director Adult Education; Victor Keys, Principal Adaptive Behavior School West; Tammy Lanier, Director Communication & Public Engagement; Greg Lookabaugh, Senior Director Facilities; Dee Mattox-Hall, Senior Director Schools Division; Bill Monroe, Director Purchasing; Venetia Peacock, Senior Director Head Start; Gayla Rawlinson, Director Center for Grants Development; Helen Spencer, Chief Information Officer; Rosa Maria Torres, Chief Accounting Officer; Natasha Truitt, Executive Director Human Resources; Jeannette Truxillo, Director Research and Evaluation; Arthur Vu, Director Technology; Jimmy Wynn, Special Assistant to Superintendent; Lidia Zatopek, Director Alternative Certification

Visitors: Ina Aguilar; Jennifer Allen; Kenya Anderson; Tamicka Baker; Marcile Barnett; Crystal Berlanga; Shelby Bingham; Tom Brooks; Tim Brown; Elton Burch; Dinah Byrd; Lisa Byrd; John Cates; Lisa Chapman; John Cotter; Delia Davila; Maceo Dillard; Jarette

Dugat; Stacy Duke; Stella Evensen; Jennae Fontenot; Ramon Galvan; Christina Garza; Mary Gaytan; Lakisha Gilbert; Georgette Gomez; Sara Gomez; Karla Gonzales; Vivian Gonzalez; Vincent Harris; Jacqui Hazelwood; Agnes Heans; Lizbet Hernandez; Charlotte Jackson; Gail Johnson; Gene Johnson; Amanda Kastl; Tawaina Kennedy; Richard Kohn; Douglas Kurz; Reagan LaPont; Joseph Le; Mathew Maliel; Elda Martinez; Karen Martinez; Melissa Mata; Anel Maury; Sonceria McLennan; Marvin Morris; Cheryl O'Brien; Erika Odgedello; Monica Oliva; Maria Olivares; Minerva Olivares; Conselo Olmedo; Tom Olson; Dornita Paul; Ashley Garza Perez; Jennifer Poff; Julie Pruitt; Linda Reiger; Frankie Reyes; Reryssa Riggs; Jessica Robles; Alma Rodriguez; Veronica Saldana; Alexis Sanchez; Jessica Santos; Lawrence Simmons; Krystal Smith; Kay Tyner; Irma Uribe; Donnicia Venters; Colleen Vera; Shelby Webb; David Wilson;

1. **Invocation** - Darlene Breaux, Teaching and Learning Center
2. **Pledge of Allegiance to the US flag** - Laura Aguirre, Administration
3. **Pledge of Allegiance to the Texas flag** - Laura Aguirre, Administration
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.

Tim Brown, Stacy Duke, Reagan LaPoint and Douglas Kurz addressed the Board regarding their support for HCDE's Choice Partners Cooperative.

Matthew Maliel addressed the Board regarding the Board meeting schedule, his support for the HCDE Head Start program, and item H.

Marcile Barnett, Cheryl O'Brien, Jennifer Poff, Stella Evensen and Charlotte Jackson addressed the Board regarding their support for the HCDE Head Start program.

David Wilson addressed the Board regarding HCDE and its tax rate.

Tawaina Kennedy addressed the Board regarding items 8D and 10 of the agenda.

Lawrence Simmons, Lizbet Hernandez, Dora Aguilar, and Gail Johnson addressed the Board regarding their support for the HCDE Head Start program.

Colleen Vera addressed the Board supporting item 7R.

Amanda Kastl, Richard Kohn, Jessica Santos, Ramon Galvan, Agnes Hearon and John Cotter addressed the Board regarding their support for the HCDE Head Start program.

John Cates addressed the Board in support of the HCDE recovery schools initiative.

Sara Gomez, Maceo Dillard, Jr., Vincent Harris, Jennae Fontenot, Minerva Olivares and Christina Garza addressed the Board regarding their support for the HCDE Head Start program.

Tom Olson addressed the Board regarding the motivation and communication of agenda item 7R and requested that the item be brought forward in the agenda with consideration to the parents and visitors in the audience.

Ron Angeletti addressed the Board regarding agenda item 10.

Dinah Byrd addressed the Board in support of the HCDE Head Start program.

*Sherea McKenzie read a letter from **Commissioner** Rodney Ellis supporting the HCDE Head Start program and opposing item 7R.*

Eric Dick exited the room at 10:12 a.m. and returned at 10:14 a.m.

Monica Oliva addressed the Board in support of the HCDE Head Start program.

- 7.R. Consideration of informing the Federal Government that HCDE will cease to operate any Head Start facilities at the earliest possible date in 2017, as there are other entities that can and do provide this service within Harris County** (item submitted by Mike Wolfe).

Motion made by Mike Wolfe, seconded by Eric Dick to refer the item to the Policy Committee for consideration of all aspects involved including the possibility of other entities providing the services Head Start currently provides.

Motion to call the question made by Don Sumners, seconded by Mike Wolfe.

Motion to call the question fails with 3-4 voting to call the question with Diane Trautman, Erica Lee Carter, Louis Evans and Eric Dick voting nay on calling the question.

Jesus Amezcua presented to the Board regarding Head Start finances.

Motion to call the question made by Mike Wolfe, seconded by Don Sumners.

Motion fails with 3-4 voting to call the question with George Moore, Diane Trautman, Erica Lee Carter and Eric Dick voting nay on calling the question.

Motion made by Erica Lee Carter, seconded by Eric Dick to amend the original motion so that it does not go to the Policy Committee but to obtain a short report from Head Start answering Mike Wolfe's general questions but not in regards to abolishing the HCDE Head Start program. No action was taken on this motion.

George Moore requests that the motion be withdrawn.

Mike Wolfe and Eric Dick withdraw their motion to refer this item to the Policy Committee.

Motion made by Mike Wolfe, seconded by Louis Evans to consider informing the Federal Government that HCDE will cease to operate any Head Start facilities at the earliest possible date in 2017, as there are other entities that can and do provide this service within Harris County (item submitted by Mike Wolfe).

Motion fails with 0-7 voting to inform the Federal Government that HCDE will cease to operate any Head Start facilities at the earliest possible date in 2017, as there are other

entities that can and do provide this service within Harris County (item submitted by Mike Wolfe).

The Board recessed at 11:13 a.m. and reconvened at 11:35 a.m.

5. **Reports and presentations:**

- A. **Presentation on HCDE's Choice Partners Cooperative** - Jeff Drury, Director
- B. **Presentation from the "JJAEP", Harris County's Juvenile Justice Alternative Education Program located at 2525 Murworth in Houston, TX** (item submitted by Mike Wolfe)

Tom Brooks and Julie Pruitt presented on the Juvenile Justice Alternative Education Program JJAEP.

- C. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.

Don Sumners updated the Board on the Development Committee plan concerning the recovery high school to be presented to the Board at the April 18, 2017 meeting.

Diane Trautman reported on her attendance to the Texas Alliance of Black School Educators (TABSE) convention.

Erica Lee Carter reported on Black History month and congratulated Assistant Superintendent Dr. Kimberly McLeod as she assumes the role of TABSE president.

George Moore reported on the Houston Chronicle article from February 16 and requested information from the administration about where the published numbers and percentages were derived.

- D. **Monthly Financial Reports through 01/31/2017** - Jesus Amezcua, Assistant Superintendent for Business Services

Items to be removed from the consent agenda.

Louis Evans removed item 6C from the consent agenda.

Motion made by Diane Trautman, seconded by Erica Lee Carter to approve remaining items with the exception of those removed from the consent agenda.

Motion passes with 6-0-1 voting to approve, with Mike Wolfe abstaining.

6. **ACTION ITEMS - CONSENSUS**

- A. **Consider approval of the following Business Services items:**

- 1. January Disbursement Report
- 2. Monthly Budget Amendment Report
- 3. Monthly Investment Report for January 2017

- B. **Action on Board Meeting Minutes:**
1. **Remove from the table and consider approval of the 01/09/2017 Board Meeting Minutes.**
 2. **Approval of 01/26/2017 Board Meeting Minutes**
- D. **Consider approval of ratification of Academic and Behavior School West (revenue) inter local agreement contracts for FY 2017 in the aggregate amount of \$182,700 with Aldine ISD for eight (8) annual student contracts in the amount of \$162,400 and Harmony Public Schools for one (1) annual student contract in the amount of \$20,300 (in-county:\$20,300).**
- E. **Consider approval of an interlocal (revenue contract) with Alief Independent School District for the Teaching and Learning Center to provide English Language Arts services to 60 teachers for 03/01/2017 through 07/31/2017 in the amount of \$3,700.**
- F. **Consider approval of the following items for the HCDE Choice Partners Cooperative:**
1. **Contract renewal option for job no. 13/044DG for Turnkey Drug and Alcohol Testing Program with the following vendors:** Forward Edge, Inc. and Pinnacle Medical Management for the period of 05/21/2017 through 05/20/2018.
 2. **Contract renewal option for job no. 14/002DA for Online Tutoring Services with the following vendors:** Focus Care, Inc. d/b/a FEV Tutor, Inc. and On The Third Day Christian Ministries d/b/a Laureate Learning Center for the period of 04/15/2017 through 04/14/2018.
 3. **Contract renewal option for job no. 14/016DG for Graduation, Yearbooks and Commemorative Items with the following vendors:** Pride and Recognition, Inc. d/b/a Balfour Company; Taylor Publishing Company d/b/a Balfour Publishing; Graduate Sales & Recognition, LLC d/b/a Herff Jones and Jostens, Inc. for the period of 04/15/2017 through 04/14/2018.
 4. **Contract renewal option for job no. 15/002CG for Disaster Recovery Consultants with the following vendor:** Adjusters International, Inc. for the period 04/21/2017 through 04/20/2018.
 5. **Contract renewal option for job no. 15/008KC for Travel Services with the following vendors:** GBJ, Inc., d/b/a AFC Transportation; Travel Corp, LLC d/b/a Corporate Travel Management, Allure by ctm and BH Goodman Bus Service, Inc. d/b/a Goodman Bus Service for the period 04/21/2017 through 04/20/2018.
 6. **Contract renewal option for job no. 15/019KC for Uniforms and Accessories - Purchase and Rental with the following vendors:** Al's Formal Wear of Houston, LTD d/b/a Al's Formal Wear; Aviva Wholesale, Inc. (formerly: Nur International, Inc.); Boss & Hughes, LLC; Varsity Brands Holding Co., Inc. d/b/a BSN Sports, LLC; Corporate Incentives, Inc.; Fruhauf Uniforms, Inc.; JW Drouin & Associates, LP d/b/a J. Harding & Co.; Texas Motion Sports, LLC; The Mariachi Connection, Inc. and Triple D Uniform Rental, Inc. for the period 04/21/2017 through 04/20/2018.

7. **Contract renewal option for job no. 15/020CG for Materials, Parts, Equipment, Supplies and Related Items for Maintenance and Operations with the following vendors:** Alklean Industries, Inc.; Eagle United USA d/b/a Eagle Mountain Flag & Flagpole; Convict Hill Floorcovering & Design, Inc. d/b/a Lady Liberty Flag and Flagpole; Micro-X1, Inc. and Visiontron Corporation for the period 04/21/2017 through 04/20/2018.
8. **Contract renewal option for job no. 15/021KC for Insurance and Third Party Administration Services with the following vendors:** Brown & Brown Insurance Services of San Antonio, Inc. d/b/a Alamo Insurance Group; Financial Benefit Services, LLC (FBS); Curtis M. Finley d/b/a Finley Financial Services and Total Compensation Group Consulting, LP d/b/a TCG Consulting for the period 05/19/2017 through 05/18/2018.
9. **Contract renewal option for job no. 15/023JN for Tree Trimming, Landscaping, Debris Removal and Other Related Services with the following vendors:** Asplundh Tree Expert Company; Yellowstone Landscape; The F. A. Bartlett Tree Expert Company d/b/a Bartlett Tree Experts; Central Landscape & Maintenance and Metropolitan Landscape Management, Inc. for the period 04/21/2017 through 04/20/2018.
10. **Contract renewal option for job no. 16/011MP for Fine Paper and Related Items with the following vendors:** Western - BRW Paper Company, Inc. d/b/a Bosworth Papers, Inc. and Butler Business Products, LLC for the period 04/01/2017 through 03/31/2018.
11. **Contract renewal option for job no. 16/022CG for Carpet Cleaning and Related Items with the following vendors:** Strumbono, LLC d/b/a Corporate Care; GMW Quality Cleaning Solutions d/b/a Hospitality Cleaning Solutions and The King's Southern Division, LLC d/b/a The Kings for the period 04/19/2017 through 04/18/2018.
12. **Contract award for job no. 17/004KH for Art Supplies and Related Items with the following vendors:** PDG Industries d/b/a Alamo Classroom Solutions; Blick Art Materials, LLC d/b/a Blick Art Materials; Butler Business Products, LLC; Early Childhood, LLC d/b/a Discount School Supply; Liberty Data Products, Inc. d/b/a Liberty Office Products; Nasco Education, LLC d/b/a Nasco; Pyramid Paper Company d/b/a Pyramid School Products; S&S Worldwide, Inc.; School Specialty, Inc. and Standard Stationery Supply Company for the period 04/01/2017 through 03/31/2018.
13. **Contract award for job no. 17/005KH for Athletic Supplies and Related Items with the following vendors:** Varsity Brands Holding Company, Inc. d/b/a BSN Sports, LLC; North Houston Athletics, LLC; Pyramid Paper Company d/b/a Pyramid School Products; S&S Worldwide, Inc. and School Specialty, Inc. for the period 04/01/2017 through 03/31/2018.
14. **Contract award for job no. 17/006KH for Classroom Teaching Supplies and Related Items with the following vendors:** PDG Industries d/b/a Alamo Classroom Solutions; Butler Business Products, LLC; DGS Educational Products; Early Childhood, LLC d/b/a Discount School Supply; Liberty Data Products, Inc. d/b/a Liberty Office Products; Pyramid Paper Company d/b/a Pyramid School Products; S&S Worldwide,

Inc.; School Specialty, Inc. and Standard Stationery Supply Company for the period 04/01/2017 through 03/31/2018.

15. **Contract award for job no. 17/008KH for Food Service Supplies and Related Items with the following vendors:** Calico Industries, Inc.; Central Poly-Bag Corporation; Devin Distributing & Packaging, Inc.; Pollock Investments, Inc. d/b/a Pollock Paper Distributors or Pollock Packaging and Pyramid Paper Company d/b/a Pyramid School Products for the period 04/01/2017 through 03/31/2018.
16. **Contract award for job no. 17/009KH for Janitorial Supplies and Related Items with the following vendors:** Western-BRW Paper Company, Inc. d/b/a Bosworth Papers Company, Inc.; Buckeye International, Inc. d/b/a Buckeye Cleaning Center-Houston; Calico Industries, Inc.; Capital Plastics International, Inc.; Conroe Paper & Chemical, Inc. d/b/a Crown Paper & Chemical; Devin Distributing & Packaging, Inc.; High Point Sanitary Solutions; LAsT Group Enterprises, Inc.; Matera Paper Company, Inc. and Pollock Investments, Inc. d/b/a Pollock Paper Distributors or Pollock Packaging for the period 04/01/2017 through 03/31/2018.
17. **Contract award for job no. 17/010KH for Medical Supplies and Related Items with the following vendors:** Beautiful Ventures, Inc. d/b/a BVI Resources; Henry Schein, Inc.; Lippert Components Manufacturing, Inc.; Priscilla M. Ayerite d/b/a NAO Global Health, LLC; Pyramid Paper Company d/b/a Pyramid School Products and School Health Corporation for the period 04/01/2017 through 03/31/2018.
18. **Contract award for job no. 17/011KH for Office Supplies and Related Items with the following vendors:** Western-BRW Paper Company, Inc. d/b/a Bosworth Papers; Butler Business Products, LLC; Challenge Office Products, Inc.; City Office Supply, Inc.; Daniel Office Products, Inc.; DD Office Products, Inc. d/b/a Liberty Paper, Infinity Office Solutions; Liberty Data Products, Inc., d/b/a Liberty Office Products; Nasco Education, LLC d/b/a Nasco; National Art & School Supplies; Pyramid Paper Company d/b/a Pyramid School Products; Reliant Business Products, Inc.; School Specialty, Inc.; Standard Stationery Supply Company and Express Business Products for the period 04/01/2017 through 03/31/2018.
19. **Contract award for job no. 17/012KH for Technology Supplies and Related Items with the following vendors:** ACCO Brands Corporation d/b/a ACCO Brands USA, LLC; Butler Business Products, LLC; DD Office Products, Inc. d/b/a Liberty Paper, Infinity Office Solutions; Liberty Data Products, Inc. d/b/a Liberty Office Products; Pyramid Paper Company d/b/a Pyramid School Products; School Specialty, Inc.; Scott Electric and Xpress Business Products for the period 04/01/2017 through 03/31/2018.
20. **Contract award for job no. 17/019JN for Moving, Storage and Related Items with the following vendors:** A-Rocket Moving & Delivery, Inc. d/b/a A-Rocket Moving & Storage, Inc. and Roadrunner, Ltd d/b/a Roadrunner Moving & Storage for the period 02/28/2017 through 02/27/2018.
21. **Contract award for job no. 17/020CG for JOC/CSP IDIQ On-Call Trades with the following vendors:** Aggieland Construction, LLC; ASA Builders; RMB Management, LLC d/b/a Corestone Construction Services; ERC Environmental & Construction Services, Inc. d/b/a ERC; Evolve Holdings, Inc.; Dura Pier Facilities Services, Ltd. d/b/a

Facilities Sources; Fusion Trading, LLC d/b/a Hi-Mark Roofing & Waterproofing; Horizon International Group, LLC; Texas Liqua Tech Services, Inc. d/b/a Liqua Tech; Maintenance Solutions, Inc.; Mart, Inc.; Millennium Project Solutions, Inc.; Mooring Recovery Services, Inc. d/b/a Mooring USA; Nash Industries, Inc.; Tandus Centiva US, LLC and BR Kym, Inc. d/b/a Worth Hydrochem of Houston for the period 02/28/2017 through 02/27/2019.

22. **Contract award for job no. 17/021KC for Academic programs for QZAB Projects with the following vendors:** Action Potential Learning, LLC; Appleton Learning Corporation; Cengage Learning, Inc.; Education Galaxy, LLC; Gamesalad, Inc.; KAMICO Instructional Media, Inc.; McGraw-Hill Education, Inc. d/b/a McGraw-Hill School Education, LLC; W. Oscar Neuhaus Memorial Foundation d/b/a Neuhaus Education Center; Sirius Education Solutions, LLC d/b/a Sirius Education Solutions and 1Studentnest, Inc. for the period 02/28/2017 through 02/27/2018.

23. **HCDE Governmental Services with:** Bells ISD, Bells, Texas; Brown County, Brownwood, Texas; Comal ISD, New Braunfels, Texas; Educational Service Center (ESC) Region 11, White Settlement, Texas; Houston Kidz Center, LLC, Houston, Texas and Jacinto City, Texas

G. Consider approval of the following items for Internal Purchasing:

1. **Renewal option for job no. 15/063YR-2 for CASE After-School and Summer Direct Service Providers with the following vendor:** Life Support Development Ministry for the period of 03/01/2017 through 02/22/2018.

2. **Renewal option for job no. 13/040KJ for Head Start Substitute Teachers and Teacher Aides with the following vendor:** ChildCare Careers for the period of 4/23/2017 through 4/22/2018

3. **Renewal options for job no. 15/028LB for CASE After-School and Summer Direct Service Providers with the following vendors:** After School to Achieve; American Robotics Academy; Be A Champion; BlazinBrook Preparatory Schools of the Artz; Engineering For Kids; Houston Healthy Hip Hop; Mad Science of Houston; Nutty Scientists of Houston; Training & Leadership Consulting; Urban Harvest, Inc.; Multicultural Education and Counseling through the Arts; and Zenith Learning for the period of 04/21/17 through 04/20/18.

4. **Contract award for RFP no. 17/022KJ for Certified Nursing Assistant Training Provider Services for HCDE to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** Academy of Exceptional Healthcare Training BC Houston Career Training Academy, Inc. Providence Vocational, Inc. for the period of 2/28/2017 through 2/27/2018 with an option to renew annually up to four (4) additional years.

5. **Contract award for job no. 17/003YR for Food and Delivery Services for Harris County Department of Education Head Start to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** Healthy Lunch Box, Inc. and Valley Services, Inc. for the period 02/28/2017 through 02/27/2018 with an option to renew annually up to four (4) additional years.

6. **Contract renewal option for job no. 13/021EK for Mobile Application Development with the following vendor:** Appdiction Studio, LLC for the period of 04/15/2017 to 04/14/2018.
7. **Contract award for job no. 17/024YR CASE for Kids Consultants and Trainers to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** A Smart Consulting; Brandi T. Brown; Development Without Limits, LLC; edOpp Solutions, LLC; Lan Nguyen; Marvelous University; Michelle Pina; NationSync Corporation; Horizon Intertainment, LLC/Teen Truth; and Training and Leadership Consulting for the period of 02/28/2017 through 02/27/2018.
- H. Consider approval of the following Revenue Agreements:
 1. **School Based Therapy Services (revenue contract amendment) for FY 2017 in the aggregate amount of \$48,687** (\$22,562.50 increase) with Dayton ISD (17 Students served in FY 2016)
 2. **School Based Therapy Services (revenue contract amendment in the amount of \$950) for FY 2017. The aggregate amount is proposed to be amended from \$2,376,250 to \$2,377,200** (\$950 increase) with Houston ISD (3,030 students were served in FY 2016)
- 6.C. **Consider approval of a Board resolution for grant application in the amount of \$125,000 to the Office of the Governor, Criminal Justice Division, for the Center for Safe and Secure Schools** to implement the Rethinking Discipline: Culture and Context in School-wide Positive Behavior Supports at Bammel Middle School, Spring ISD, which would serve 530 students.

Motion made by Eric Dick, seconded by Diane Trautman to approve a Board resolution for grant application in the amount of \$125,000 to the Office of the Governor, Criminal Justice Division, for the Center for Safe and Secure Schools to implement the Rethinking Discipline: Culture and Context in School-wide Positive Behavior Supports at Bammel Middle School, Spring ISD, which would serve 530 students.

Motion passes with 6-0-1 with Louis Evans abstaining.

7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider approval of the HCDE Area I Head Start/Early Head Start Selection Criteria 2017-2018**

Motion made by Eric Dick, seconded by Diane Trautman to approve the HCDE Area I Head Start/Early Head Start Selection Criteria 2017-2018.

Motion passes with 7-0 voting to approve.

- B. **Consider approval of Service Agreement with The Healthy Lunch Box to provide meal services** (71 students served) to HCDE Head Start Division (Tidwell location) for the period of 03/01/2017 through 12/31/2017 in the amount of \$55,632 (fully funded by the Head Start grant).

Motion made by Eric Dick, seconded by Mike Wolfe to approve a Service Agreement with The Healthy Lunch Box to provide meal services (71 students served) to HCDE

Head Start Division (Tidwell location) for the period of 03/01/2017 through 12/31/2017 in the amount of \$55,632 (fully funded by the Head Start grant).

Motion passes with 7-0 voting to approve.

- C. **Consider approval of Service Agreements with ChildCare Careers, LLC to provide substitute Teachers and Teaching Assistants (RFP # 13/040KJ)** to the HCDE Area I Head Start Division for the period of 04/23/2017 through 12/31/2017, and Early Head Start for the period of 04/23/17 through 08/31/2017 in the aggregate amount of \$51,696 (fully funded by the Head Start/Early Head Start grants).

Motion made by Eric Dick, seconded by Diane Trautman to approve a Service Agreements with ChildCare Careers, LLC to provide substitute Teachers and Teaching Assistants (RFP # 13/040KJ) to the HCDE Area I Head Start Division for the period of 04/23/2017 through 12/31/2017, and Early Head Start for the period of 04/23/17 through 08/31/2017 in the aggregate amount of \$51,696 (fully funded by the Head Start/Early Head Start grants).

Motion passes with 7-0 voting to approve.

- D. **Consider approval to amend the payments of five Early Head Start Child Care Partners (EHS) CCP service agreements:** Payments are fully funded by the Early Head Start grant.

- **Deskot LLC, DBA Kool Kids Daycare RFP # 16/014YR.** Payment did read 75,000. Payment now reads \$112,200(\$37,200 increase). Payment is for 254 days serving up to 24 students.
- **Fellowship of Purpose Early Childhood Learning Center RFP# 15/051YR.** Payment did read \$61,025. Payment now reads \$104,500 (\$43,475 increase). Payment is for 256 days serving up to 16 students.
- **John G Jones Learning Center RFP# 15/038JG.** Payment did read \$50,000. Payment now reads \$74,000 (\$24,000 increase). Payment is for 249 days serving up to 12 students.
- **Let's Learn Christian Learning Center RFP# 15/051YR-4.** Payment did read \$50,000 Payment now reads \$53,000 (\$3,000 increase). Payment is for 252 days serving up to 16 student.
- **The Breaking Free Foundation, DBA High Achievers Learning Center RFP# 15/051YR-4.** Payment did read \$25,000. Payment now reads \$33,300 (\$8,300 increase). Payment is for 253 days serving up to 8 students.

Motion made by Eric Dick, seconded by Don Sumners to approve to amend the payments of five Early Head Start Child Care Partners (EHS) CCP service agreements: Payments are fully funded by the Early Head Start grant.

- *Deskot LLC, DBA Kool Kids Daycare RFP # 16/014YR. Payment did read 75,000. Payment now reads \$112,200(\$37,200 increase). Payment is for 254 days serving up to 24 students.*
- *Fellowship of Purpose Early Childhood Learning Center RFP# 15/051YR. Payment did read \$61,025. Payment now reads \$104,500 (\$43,475 increase). Payment is for 256 days serving up to 16 students.*

- *John G Jones Learning Center RFP# 15/038JG. Payment did read \$50,000. Payment now reads \$74,000 (\$24,000 increase). Payment is for 249 days serving up to 12 students.*
- *Let's Learn Christian Learning Center RFP# 15/051YR-4. Payment did read \$50,000. Payment now reads \$53,000 (\$3,000 increase). Payment is for 252 days serving up to 16 students.*
- *The Breaking Free Foundation, DBA High Achievers Learning Center RFP# 15/051YR-4. Payment did read \$25,000. Payment now reads \$33,300 (\$8,300 increase). Payment is for 253 days serving up to 8 students.*

Motion passes with 7-0 voting to approve.

- E. Consider approval of an expenditure agreement with Safe Plans, LLC to conduct safety audits as a sub-contractor in Alief ISD** for the Center For Safe and Secure Schools (CSSS). The Alief ISD interlocal agreement was for \$62,709 to complete the audit work. The CSSS will pay Safe Plans, LLC \$56,607 as the sub-contractor to complete this audit work.

Motion made by Eric Dick, seconded by Mike Wolfe to approve an expenditure agreement with Safe Plans, LLC to conduct safety audits as a sub-contractor in Alief ISD for the Center For Safe and Secure Schools (CSSS). The Alief ISD interlocal agreement was for \$62,709 to complete the audit work. The CSSS will pay Safe Plans, LLC \$56,607 as the sub-contractor to complete this audit work.

Motion passes with 7-0 voting to approve.

- F. Consider approval of interlocal (revenue) agreement with Humble ISD for HCDE's Center for Safe and Secure Schools (CSSS)** to conduct safety audits, in the amount of \$58,050.

Motion made by Eric Dick, seconded by Erica Lee Carter to approve an interlocal (revenue) agreement with Humble ISD for HCDE's Center for Safe and Secure Schools (CSSS) to conduct safety audits, in the amount of \$58,050.

Motion passes with 7-0 voting to approve.

- G. Consider approval to purchase produce and other specialty grocery items from Labatt Food Service (Choice Partners job no. 16/029TJ-03) in an amount not to exceed \$252,000 and Hardies Fruit and Vegetable Company (Choice Partners job no. 15/022TJ-03) in an amount not to exceed \$28,243 for the HCDE Head Start Division (all free standing sites/locations) for FY17 (1044 students served daily). Fully funded with Head Start funds.**

Motion made by Eric Dick, seconded by Mike Wolfe to approve to purchase produce and other specialty grocery items from Labatt Food Service (Choice Partners job no. 16/029TJ-03) in an amount not to exceed \$252,000 and Hardies Fruit and Vegetable Company (Choice Partners job no. 15/022TJ-03) in an amount not to exceed \$28,243 for the HCDE Head Start Division (all free standing sites/locations) for FY17 (1044 students served daily). Fully funded with Head Start funds.

Motion passes with 7-0 voting to approve.

The Board recessed at 12:29 p.m. and reconvened at 12:36 p.m.

- H. **Consider proposing a Harris County Forum on Education be hosted in 2017 with special guest U.S. Secretary of Education Betsy Devos**, at a time of her availability, similar to what has been done in years past with one or more former U.S. Secretaries of Education (item submitted by Mike Wolfe).

Motion made by Mike Wolfe, seconded by Don Sumners to propose a Harris County Forum on Education be hosted in 2017 with special guest U.S. Secretary of Education Betsy Devos, at a time of her availability, similar to what has been done in years past with one or more former U.S. Secretaries of Education (item submitted by Mike Wolfe).

Motion to table this item until 2018 made by Diane Trautman, seconded by Erica Lee Carter.

Motion to call the question made by Mike Wolfe. There was no second to this motion and therefore Mike Wolfe withdrew his motion.

Motion to table fails with 2-5 with George Moore, Louis Evans, Eric Dick, Don Sumners and Mike Wolfe voting not to table.

Motion made by Mike Wolfe, seconded by Don Sumners to approve the item but removing "in 2017". The motion now states, to propose a Harris County Forum on Education be hosted with special guest U.S. Secretary of Education Betsy Devos, at a time of her availability, similar to what has been done in years past with one or more former U.S. Secretaries of Education (item submitted by Mike Wolfe).

Motion passes with 5-2 voting to propose a Harris County Forum on Education, with Diane Trautman and Erica Lee Carter voting nay.

- I. **Consider hiring an Interim Internal Auditor for HCDE** (item submitted by Mike Wolfe).

Erica Lee Carter exited the room at 12:55 p.m. and returned at 12:57 p.m.

Motion made by George Moore, seconded by Mike Wolfe to hire an Interim Internal Auditor for HCDE (item submitted by Mike Wolfe).

Friendly amendment by George Moore and Mike Wolfe to send this item to the audit committee for review and have the committee submit a proposal to the board as to how to achieve this.

George Moore and Mike Wolfe withdrew their motion.

- J. **Consider creating a position of internal auditor reporting to the Board** (item submitted by Don Sumners, George Moore and Mike Wolfe).

Motion made by Mike Wolfe, seconded by Don Sumners to create a position of internal auditor reporting to the Board (item submitted by Don Sumners, George Moore and Mike Wolfe).

Friendly amendment by Don Sumners and Mike Wolfe to send the item to the Audit Committee and come back to the Board with a proposal regarding the total amount of the expense and the scope of work.

Motion made by Mike Wolfe, seconded by Louis Evans to call the question.

Motion fails with 4-3 voting to call the question, with Diane Trautman, Erica Lee Carter and Eric Dick voting not to call the question.

Motion passes with 5-0-2 voting to send to the audit committee, with Diane Trautman and Erica Lee Carter abstaining.

Eric Dick exited at 1:13 p.m. returned at 1:14 p.m.

- K. **Consider reviewing HCDE's RFQ for legal services and seeking board input** (item submitted by Mike Wolfe).

No action was taken on this item.

- L. **Consider approval and publication of the HCDE Request for Qualifications for Legal Services** (item submitted by Don Sumners, George Moore and Mike Wolfe).

Motion made by Diane Trautman, seconded by Mike Wolfe to approve and publish the HCDE Request for Qualifications for Legal Services (item submitted by Don Sumners, George Moore and Mike Wolfe).

Friendly amendment by Diane Trautman and Mike Wolfe to refer the RFQ to be reviewed by Board President, Vice-President, Trustee Lee and then present the RFQ to the Board for approval and publication.

Amended motion passes with 7-0 voting to refer the RFQ for review.

- M. **Consider the formal termination of the consulting contract of U.S. Capital Advisors and the bond counsel contract of Herrington & Sutcliffe, LLP** (item submitted by Don Sumners, George Moore and Mike Wolfe).

Motion made by Don Sumners, seconded by Mike Wolfe, to consider the formal termination of the consulting contract of U.S. Capital Advisors and the bond counsel contract of Herrington & Sutcliffe, LLP (item submitted by Don Sumners, George Moore and Mike Wolfe).

Friendly amendment by Don Sumners and Mike Wolfe to consider the formal termination of the consulting contract of U.S. Capital Advisors.

Motion to table the item until the April 18 Board meeting made by Eric Dick, seconded by Erica Lee Carter, at which time the contract will be attached.

Motion passes with 7-0 voting to table the item until the April Board meeting.

- N. **Consider conducting a comprehensive review of all HCDE programs including organization, viability, management, affordability, competition and any suggestions for their improvement or modification** (item submitted by Don Sumners, George Moore and Mike Wolfe).

Motion made by Don Sumners with no second.

Motion died due to lack of a second.

- O. **Consideration of a policy to limit HCDE Board Meetings to no more than 4 hours.** Any Board meeting that is not completed after 4 hours will be adjourned and a

new Board meeting will be called for exactly one week later at the same time of day as regular HCDE Board meetings. This policy will take effect beginning immediately after the February 2017 regular HCDE Board Meeting (item submitted by Mike Wolfe).

Motion made by Mike Wolfe, seconded by George Moore to consider a policy to limit HCDE Board Meetings to no more than 4 hours. Any Board meeting that is not completed after 4 hours will be adjourned and a new Board meeting will be called for exactly one week later at the same time of day as regular HCDE Board meetings. This policy will take effect beginning immediately after the February 2017 regular HCDE Board Meeting (item submitted by Mike Wolfe).

Mike Wolfe and George Moore withdrew their motion.

No action was taken on this item.

- P. **Consider placing a temporary lower limit on the Superintendent's spending authorization without Board approval of \$25,000, expiring on HCDE's fiscal year end, 08/31/2017** (item submitted by Don Sumners, George Moore and Mike Wolfe).

Motion made by Don Sumners, seconded by Mike Wolfe to consider placing a temporary lower limit on the Superintendent's spending authorization without Board approval of \$25,000, expiring on HCDE's fiscal year end, 08/31/2017 (item submitted by Don Sumners, George Moore and Mike Wolfe).

Don Sumners withdraws his motion.

- Q. **Consideration of passage of a resolution requesting a third party evaluation by the Texas Sunset Advisory Commission, and utilizing HCDE's contract with HillCo Partners to lobby the Texas Legislature to pass a bill during the current legislative session in both the Texas House and Texas Senate to be signed by the Governor that requires such a Sunset Review to be performed.** This proposal will also direct HCDE's Superintendent to testify at all related legislative hearings on behalf of HCDE in support of a Sunset Review, in his official capacity of Superintendent (item submitted by Mike Wolfe).

Motion made by Mike Wolfe, seconded by Don Sumners to approve the passage of a resolution requesting a third party evaluation by the Texas Sunset Advisory Commission, and utilizing HCDE's contract with HillCo Partners to lobby the Texas Legislature to pass a bill during the current legislative session in both the Texas House and Texas Senate to be signed by the Governor that requires such a Sunset Review to be performed. This proposal will also direct HCDE's Superintendent to testify at all related legislative hearings on behalf of HCDE in support of a Sunset Review, in his official capacity of Superintendent (item submitted by Mike Wolfe).

Motion made by Mike Wolfe to call the question.

Mike Wolfe withdraws his motion to call the question.

Friendly amendment by Mike Wolfe and Don Sumners to delete the final sentence of the motion. The motion would read, "Consideration of passage of a resolution requesting a third party evaluation by the Texas Sunset Advisory Commission, and utilizing HCDE's contract with HillCo Partners to lobby the Texas Legislature to pass a

bill during the current legislative session in both the Texas House and Texas Senate to be signed by the Governor that requires such a Sunset Review to be performed.” (item submitted by Mike Wolfe).

Motion made by George Moore, seconded by Mike Wolfe to amend the item to replace the superintendent’s name with Mike Wolfe’s name.

Friendly amendment made by Mike Wolfe and Don Sumners to consider the passage of an action item requesting a third party evaluation by the Texas Sunset Advisory Commission, and utilizing HCDE's contract with HillCo Partners to lobby the Texas Legislature to pass a bill during the current legislative session in both the Texas House and Texas Senate to be signed by the Governor that requires such a Sunset Review to be performed. This proposal will also direct HCDE Board Trustee, Mike Wolfe to testify at all related legislative hearings on behalf of HCDE in support of a Sunset Review, (item submitted by Mike Wolfe).

Motion made by Louis Evans, seconded by Diane Trautman to call the question.

Motion to call the question passes with 6-1 voting to call the question, with Erica Lee Carter voting nay on calling the question.

Friendly amendment made by Mike Wolfe and Don Sumners to write a letter stating that the Board is requesting a third party evaluation by the Texas Sunset Advisory Commission and utilizing the contract with HillCo Partners to lobby the Texas Legislature to pass a bill during the current legislative session in both the Texas House and Texas Senate to be signed by the Governor that requires such a Sunset Review to be performed. The board also appoints Mike Wolfe on behalf of the Board to testify at all related legislative hearings on behalf of HCDE in support of a Sunset Review, in his official capacity of board member.

Motion fails with 3-4 voting to approve this item, with Diane Trautman, Erica Lee Carter, Louis Evans and Eric Dick voting nay.

The Board entered into Executive Session at 2:29 p.m.

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
 - A. **Employment**
Executive Director, Facilities
 - B. **Obtain legal advice regarding TxVSN/Region 10 matter**
 - C. **Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.**
 - D. Deliberate Superintendent's recommendation to propose suspension without pay, pending discharge of a term contract employee for good cause as determined by the Board, to propose nonrenewal of a term contract employee; Chapter 21 contract for one or more reasons outlined in Policy DFBB(Local), and to determine whether any

requested hearing on the proposed nonrenewal will be conducted by the Board or by an independent hearing examiner; obtain legal advice regarding same.

The Board reconvened at 3:38 p.m.

9. **RECONVENE** for possible action on items discussed in executive session

A. **Employment**

Executive Director, Facilities

Motion made by Diane Trautman, seconded by Eric Dick to approve

Employment - Executive Director, Facilities, as discussed in Executive Session.

Motion passes with 6-0-1 voting to approve with Mike Wolfe abstaining.

The Board entered into Executive Session at 3:40 p.m. and reconvened at 4:42 p.m.

- B. Consider proposing suspension without pay, pending discharge, of a term contract employee, for good cause as determined by the Board, proposing nonrenewal of a term contract employee's Chapter 21 contract for one or more reasons outlined in Policy DFBB(Local), and determining whether any requested hearing on the proposed nonrenewal will be conducted by the Board or by an independent hearing examiner.

Motion made by George Moore, seconded by Diane Trautman to propose suspension without pay, pending discharge, of Chapter 21 term contract employee, Ron Angeletti for good cause as determined by the Board, proposing nonrenewal of Ron Angeletti's Chapter 21 term contract for one or more reasons outlined in HCDE Policy DFBB(Local) as discussed in Executive Session and determine any requested hearing on the proposed nonrenewal of Ron Angeletti's term employment contract be conducted by an independent hearing examiner appointed by TEA and direct the Superintendent or his designee to notify Ron Angeletti of the Board's decision in accordance with applicable law and policy.

Motion made by Diane Trautman, seconded by Erica Lee Carter to call the question.

Motion to call the question passes with 5-1-1 voting to call the question, with Mike Wolfe voting nay and George Moore abstaining.

Motion passes with 6-0-1 voting to approve with Erica Lee Carter abstaining.

10. **Conduct consolidated grievance hearing in accordance with Policy DGBA regarding complaints filed by Special Schools Division teacher;** if complaint constitutes a complaint against an employee and employee against whom the complaint is brought requests that the hearing take place in open session in accordance with Policy DGBA, the Board will conduct the hearing in open session; otherwise, the hearing may be held in executive session.

11. **INFORMATION ITEMS**

A. **Human Resources Information Items**

B. **January 2017 Employee Count**

- C. **Revenue contracts less than \$50,000 (aggregate amount reported for this period is \$7,200):**
- Between Teaching Learning Center and Houston ISD - Provide ESL training (Trainer - Patricia Morales) for the period of 01/20/2017 through 04/01/2017 for a revenue amount of \$7,200.
- D. **CASE grant awards (expenditure) to implement the CASE for Kids City Connections for FY 16-17 with the following entities:**
- Academia in Motion, \$8,000
 - MECA, \$4,100
 - We Are In It Together, \$10,000
 - YMCA of Greater Houston - South Group Childcare, \$7,500
 - The Village Learning Center, \$10,000
- E. **Submission of a \$500-\$750 Youth Garden Grant request to the National Gardening Association** to support the startup of Academic and Behavior School East's Garden Program. The program plans to serve 75 students in grades 6th-12th.
- F. **Submission of a GRO1000 Grassroots Grant request to The Scotts Miracle-Gro Foundation for a \$500 or \$1,500** award to support the startup of Academic and Behavior School East's Garden Program. The program plans to serve 75 students in grades 6th-12th.
- G. **Non-monetary MOU contract for FY 2017**
- Between CASE and University of Houston to provide two college student work study interns to the CASE Division for the period of 2/1/2017 through 6/30/2017.
 - Between Adult Education and Memorial Assistance Ministries for Integrated Educational and Vocational Training for the period of 9/1/2016 through 6/30/2017.
- H. **HCDE Area I Head Start USDA Meal Totals for the month of December 2016;** this information was derived from the free standing centers, as well as those that are a part of a multi-service center. It is the count of the students' attendance, breakfasts, lunches, and PM snacks
- I. **HCDE Area I Head Start Performance Report** for the month of December 2016
- J. **Schools Division Enrollment Report** for January 2017
12. **ADJOURN** - Next regular meeting is scheduled for Tuesday, April 18, 2017, Board Room, 6300 Irvington Blvd., Houston, Texas, 77022, at 9:00 a.m.
- The meeting adjourned at 4:45 p.m.*

